

Checklist for moving

Send change of address to:

Utilities:

- Electric
- Gas
- Water
- Telephone
- Fuel
- Garbage and refuse

Publications (Notice requires several weeks):

- Newspapers
- Magazines

Government and public offices:

- State motor vehicle Office
- Social Security administration
- Post office

Insurance:

- Life
- Auto
- Home
- Health
- Fire
- Other

Professional Services:

- Doctor
- Dentist
- Accountant
- Lawyer
- Broker

Established Business Accounts:

- Dry cleaner
- Drug store
- Diaper Service
- Water softener service
- Newspaper
- Credit cards

Miscellaneous:

- Relatives, friends
- Book & record club
- Organizations and clubs
- School
- Landlord, if you are a tenant
- Tenants, if you are a landlord
- Church

Before the move:

- Empty freezer; plan use of foods
- Defrost freezer, refrigerator
- Pack everything in boxes before getting the moving truck
- Clean rugs or clothing before moving
- Order a final reading of:
 - Gas
 - Electric
 - Water
 - Heating Fuel

Discontinue service on:

- Route deliveries
- Newspaper
- Cleaning
- Safety deposit box
- Telephone
- Arrange for child care, if necessary
- Plan for transporting pets

On moving day:

Carry currency, jewelry, and important documents with you. Bring a small tool kit! Double check closets, drawers, shelves to be sure they are empty.

For out-of-town purchasers:

Let a close friend or relative know your route and schedule. Transfer insurance on household goods and personal possessions to ensure coverage enroute. If your car or other possessions are not paid for, notify creditors and obtain permission to take property out of state. Have your appliances serviced for the trip. Notify the school about the intended move. Gather records or have transcripts forwarded. Obtain:

- Medical
- Medical prescriptions
- Birth/baptism records
- Dental records
- Inoculation records
- Eyeglass prescriptions

Gather professional recommendations for new location, and return all borrowed books, etc.